

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 9 FEBRUARY 2010**

PRESENT: * denotes attendee

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

*Ms J. Hutchinson	:	Alexandra Residents' Association
*Ms. M. Myers	:	Muswell Hill and Fortis Green Association
Mr D. Heathcote	:	Muswell Hill and Fortis Green Association
Ms J. Baker	:	Palace Gates Residents' Association
Vacancy	:	Palace View Residents' Association
*Mr. D. Frith	:	The Rookfield Association
Mr. D. Liebeck	:	Warner Estate Residents' Association
*Mr H. Aspden	:	Warner Estate Residents' Association

APPOINTED MEMBERS

*Councillor S. Oatway	:	Alexandra Ward
Councillor A. Demirci	:	Bounds Green Ward
*Councillor M Davies	:	Fortis Green Ward
*Councillor M. Whyte	:	Hornsey Ward
Councillor S. Rainger	:	Muswell Hill Ward
Vacancy	:	Noel Park Ward
Councillor M. Newton	:	Council Wide appointment
Councillor J. Patel	:	Council Wide appointment

Also present:

Mr Andrew Gill – Interim General Manager – Alexandra Palace
Mr Mark Evison – Park Manager – Alexandra Palace
Ms Natalie Cole – Clerk to the Committee

**MINUTE
NO.**

SUBJECT/DECISION

APSC32.	APOLOGIES FOR ABSENCE Apologies for absence were received from David Liebeck (Chair and representative of Warner Estate Residents' Association), Denis Heathcote (Muswell Hill and Fortis Green Residents' Association), Jackie Baker (Palace Gates Residents' Association), Rebecca Kane (Managing Director - Alexandra Palace Trading Limited), Councillor Martin Newton and Councillor Sheila Rainger. Councillor Susan Oatway (Vice-Chair) chaired the meeting.
APSC33.	DECLARATIONS OF INTEREST There were no declarations of interest in relation to items on the agenda.

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 9 FEBRUARY 2010**

APSC34. MINUTES

1. Alexandra Park and Palace Advisory Committee minutes

The Committee noted the table of resolutions from the meeting held on 3rd November, which included the Board's responses.

RESOLVED

- i. That the minutes were agreed as a correct record of the meeting.
- ii. That a table of resolutions from its meeting on 10th February 2009 remained unanswered, although the matters had been discussed at various Board meetings. Accordingly, these should be re-submitted with the request that the responses be consolidated and progress on them advised. The original table is attached as B hereto.

2. Alexandra Palace and Park Consultative Committee minutes

RESOLVED to note the minutes of the Consultative Committee held on 17th November 2009.

3. Alexandra Palace and Park Board minutes

i. 6th October 2009 (tabled)

RESOLVED that the board minutes of the meeting held on 6th October be noted.

ii. 15th October 2009 (tabled)

RESOLVED that the board minutes of the meeting held on 15th October be noted.

iii. 24th November 2009

In response to concerns raised about the closure of the ice-rink to enable repairs (minute APBO66(iii)), the Committee noted that the ice rink would be closed during low season.

In relation to minute APBO66, resolution iii, the Committee highlighted that charging for use of the Palace car-parks might have an adverse effect on surrounding roads. Mr Andrew Gill, Interim General Manager – Alexandra Palace, advised that a scoping paper had been considered by the Board on 12th January 2010 detailing potential options for increasing income at the Palace. The report included potentially charging for the use of car parks but the Advisory Committee would be consulted before any final decisions were made.

RESOLVED that the board minutes of the meeting held on 24th November be noted.

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 9 FEBRUARY 2010**

	<p>iv. <u>12th January 2010</u></p> <p>The minutes of the meeting held on 12th January were not available and would be considered at the next meeting of the Advisory Committee.</p>
APSC35.	<p>PARK ACTIVITIES UPDATE</p> <p>The Committee received the report of the Alexandra Park Manager, Mark Evison, updating on recent activities in the Park.</p> <p><u>Road Closure for maintenance</u> Committee Members expressed disappointment at the lack of signs displayed in the Park warning of the diversion of the W3 bus during the road closure. The Park Manager, Alexandra Palace, informed the Committee that he was surprised that the bus company, Arriva, had not displayed any signs at the time or updated the dot matrix displays. Mr Evison had organised for notices to be erected by the Palace as soon as possible and would keep such signs available for any future bus diversions.</p> <p><u>Paragraph 6.8 - Gritting</u> Committee Members expressed disappointment that the Dukes Avenue entrance to the Park and the Grove area had not been gritted during the time of heavy snow and were informed by the Park Manager that the Palace had simply run out of salt as did most of the country.</p> <p><u>Spring Watch Event</u> The Park Manager informed the Committee that the BBC Springwatch Wild Day Out would be held in Alexandra Park on Saturday 5th June. This event will be a family event with a roadshow and activities, such as worm charming, that relate to biodiversity. In response to the Committee enquiring the Park Manager advised that the Springwatch event would be advertised in the Haringey People publication and on bus-stops. The BBC would also promote the event through the radio and television.</p> <p>Committee Members asked to be informed of the details so that they could publicise the event among Residents' Associations members.</p> <p style="text-align: right;">Action: Park Manager</p> <p>RESOLVED</p> <p>That the report be noted.</p>
APSC36.	<p>FORTHCOMING EVENTS</p> <p>The Committee received the report introduced by the Chair. It was noted that the table of events only went as far as March 2010 and members expressed concern that no more concerts had been scheduled.</p> <p>Monica Myers, representative of Muswell Hill and Fortis Green Association, congratulated the Palace on holding 2 concerts last year with no complaints about noise from the Association.</p>

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 9 FEBRUARY 2010**

	<p>RESOLVED</p> <p>That the report be noted.</p>
<p>APSC37.</p>	<p>GOOD GOVERNANCE</p> <p>The Committee received the NCVO (National Council for Voluntary Organisations) Good Governance code and tabled presentation slides, introduced by the Interim General Manager, Alexandra Palace who apologised on behalf of Rebecca Kane, who was unwell. Mr Gill emphasised that the potential structural models of governance for Alexandra Palace were still under consideration. The pros and cons of all the options, , will be presented to Trustees at their meeting on 2nd March 2010 where the Board will be recommended to adopt the NCVO Code of Good Governance , ultimately made bespoke to reflect the outcomes of the trustee and stakeholder away days and the particular circumstances of Alexandra Palace & Park. The Code is based on 7 key principles:</p> <ol style="list-style-type: none"> 1. Board leadership 2. The Board in Control 3. The high performance Board 4. Board review and renewal 5. Board delegation 6. Board and Trustee integrity 7. Board Openness <p>The Committee noted that relevant information will be available on the Alexandra Palace website from 2nd March 2010 and that an open day will be organised to enable members of the public to be consulted on the future of Alexandra Palace and Park.</p> <p>The Committee was informed that future stages would be to develop policies and procedures, a scheme of delegation and Trustee inductions. The Chair enquired about the timeframe for completing the review of the code and was informed that making the code bespoke to AP could take more than a year to complete. By May 2010 Palace officers aimed to be using the NCVO toolkit and would identify areas of non-compliance with the NCVO Code of Good Governance.</p> <p>Referring to Page 50, the Board in Control section of the Good Governance Code, Jane Hutchinson, Alexandra Residents' Association, highlighted the potential change in Trustees of the Palace after the May 2010 election and that having political members on the Board presented conflicts of interests. The Interim General Manager recognised that it was not ideal to have a turnover of Trustees but, in response to potential conflicts of interests, stated that Council Trustees were regularly reminded that they must set aside any personal or political considerations. Council Members were also required to declare their Trusteeships at other Council Meetings and will in most cases remove themselves from debates.</p> <p>David Frith, The Rookfield Association, reminded officers that at the stakeholder away day interested groups were unanimous in their recommendation that all Trustees should be independent. In response, the Interim General Manager, Alexandra Palace, explained that this would require a change in the Alexandra</p>

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 9 FEBRUARY 2010**

	<p>Park and Palace 1985 Act of Parliament. The Interim General Manager highlighted that a recent meeting with the Charity Commission discussed this issue and he advised that he would report back to the Advisory Committee on this in due course once Trustees had been informed of the discussions.</p> <p>In response to Committee Members comments the Interim General Manager, Alexandra Palace emphasised that current Trustees were experienced professionals but agreed that the Palace would benefit from having more experienced professionals as Trustees.</p> <p>Harry Aspden, Warner Estate Residents' Association, expressed concern that the code was not mandatory and that there were no sanctions if the code was not followed. Mr Gill explained that the code did not require total compliance, but that areas of non compliance should be explained and this was the first piece of work he expected to do, subject to Board approval of adopting the Code.</p> <p>In response to Mr Aspden's questions the Interim General Manager, Alexandra Palace stated that the project steering group for governance of the Palace was set up in approximately October 2009 and included: the Chair of the Board, Cllr Hare, the Interim General Manager, Alexandra Palace, the Managing Director APTL, LB Haringey Director of Corporate Resources and a number of co-opted members who attended as required, including consultants. The consultants, KPMG, had evaluated 6 potential models of governance and more could be presented during the review.</p> <p>The Committee noted that the programme for officers to feed back to the Board on Governance issues had slipped by 4-6 weeks.</p> <p>The Committee was unhappy that the Governance Report considered by the Board at it's meeting on 12th January 2010 had not been part of the Advisory Committee's agenda papers.</p> <p>Mr Aspden asked a number of questions regarding the London Borough of Haringey's Budget, which included a Capital Bid for the Palace. The Interim General Manager, Alexandra Palace, explained that the budget would be considered by Full Council on 22nd February.</p> <p>RESOLVED</p> <ul style="list-style-type: none"> i. That the Board be asked to note the comments of the Advisory Committee and is encouraged to aspire to meet the requirements of the NCVO Good Governance Code. ii. That the Board be informed that the Advisory Committee would like an opportunity to contribute towards the 3 year business plan for Alexandra Palace before it is approved.
<p>APSC38.</p>	<p>ANY OTHER BUSINESS</p> <p><u>Little Dinosaurs Play area</u></p> <p>Monica Myers (Muswell Hill and Fortis Green) and Ms Hutchinson visited the Little</p>

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 9 FEBRUARY 2010**

	<p>Dinosaurs play area, which was situated in the old Workshop building within the Park. Ms Myers and Ms Hutchinson reported to the Advisory Committee that the new business seemed to be running well, although they had concerns regarding ruts in the mud caused by heavy vehicles, an additional storage area and large orange containers at the back of the building and a new concrete path, all of which detracted from the views of the Park.</p> <p>The Park Manager informed the Committee that the orange containers were gas cylinders, which the Park Manager could ask the Tenant to screen. The ruts in the mud were caused by builders converting the Workshop building and BT engineers who had been attending to the nearby 345 Club. The Workshop Tenant had agreed to flatten the ruts. Regarding the concrete path, the Park Manager explained that this was a temporary path installed to prevent Little Dinosaurs staff from slipping when accessing the storage area as the grass had been wet and slippery. The path could be taken up and the grass re-seeded.</p> <p><u>The Grove Café</u></p> <p>Ms Hutchinson asked if more could be done regarding security and highlighted issues including that the Grove Café had been subject to vandalism and parents using the playground by the boating lake had highlighted that they felt unsafe.</p> <p>The Park Manager stated that CCTV would be a future consideration and the signs in the playground were being reviewed and would be replaced next year and would include telephone numbers for Park users to call including the Police Safer Neighbourhood Team and perhaps the Police Safer Parks Team. Members were reminded that the Palace and Park security guards regularly patrolled the Park. The Park Manager would ask the Palace Security Guards to patrol the play area more often.</p> <p style="text-align: right;">Action: Park Manager</p>
<p>APSC39.</p>	<p>DATES OF FUTURE MEETINGS</p> <p>RESOLVED</p> <ul style="list-style-type: none"> i. That the meeting scheduled for 30 March be cancelled (due to the “purdah” period which means political sensitivity is required in the run up to the election). ii. That a new meeting be organised to allow Committee Members to peruse the Governance and Branding information presented to the Alexandra Palace and Park Board on 2nd March and to make their own comments.

The meeting ended at 21:10 hrs

Councillor Susan Oatway

Chair